



Digital Media & Communications Intern

Overview:

1. Bring life to TCC's digital mediums through graphic design, written communication, and photography
2. Take ownership over the initial stages of our 2025 campaign
3. Infuse our core identities into both endeavors: Christian formation; multi-cultural community; neighborhood impact through social innovation; faith-work integration

Hours: 5-12 hours per week

Reports to: Admin of Operations

Status: Unpaid

Duration: Negotiable (min. 4 months)

Church Size: 325

Work Offsite: Up to 60%

I. Create, update, and maintain our digital mediums

- A. Update website, build templates through Mailchimp, manage Church App communications, create graphics for slides, re-design literature
- B. Develop avenues to report stories of people's transformation and people's work in the world as Christians
- C. Develop avenues to keep the congregation better informed of all that Tabernacle reaches, internally and externally
- D. Assist Administrator of Operations with creating a communications strategy to (1) make the best use of TCC's mediums and (2) better target audiences
- E. Explore and experiment with your other areas of interest that Tabernacle does not have, such as blog, video, podcast, or other forms of digital/print communication

II. Take ownership over the beginning stages of our 2025 campaign

- A. Create a storyboard for the campaign
- B. Create brochures and other graphics, including a logo
- C. Beautify our building with new artwork, graphics, symbolic displays

III. Required

- A. Jesus follower and participant in a Christian community
- B. Passionate to see projects through to completion
- C. Ability to work both collaboratively and independently
- D. Strong interpersonal skills and intercultural awareness
- E. Resourceful
- F. Degree-seeking student in or completed degree in Communications, Digital Media, Graphic Design, or related field